



GISBORNE BOYS' HIGH SCHOOL
TURANGA TANE
NEW ZEALAND

2019 INTERNATIONAL



Education for boys, Education about boys



GISBORNE BOYS' HIGH SCHOOL

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: michelem@gisboyshigh.net

Welcome,

In this folder you will find all the information you will need to make a decision regarding your son's academic future.

At Gisborne Boys' High School we offer

- a commitment to the needs of students
- academic and vocational programmes
- a well qualified and dedicated staff
- regular reporting to parents
- first class facilities and equipment
- safe, caring homestay accommodation
- excellent opportunities in sports and cultural activities.

We are proud of our school and its excellence in academic, sporting and cultural programmes and we invite you to join our team, in a warm, happy, secure environment, that encourages students to take a pride in themselves and their school.



GISBORNE BOYS' HIGH SCHOOL

CODE OF PRACTICE FOR THE PASTORAL CARE OF INTERNATIONAL STUDENTS

Stanley Road, Gisborne, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: michelem@gisboyshigh.net

Code

Gisborne Boys' High School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students 2016. Copies of the Code are available from the NZQA website at [www.nzqa.govt.nz>providers-partners/education](http://www.nzqa.govt.nz/providers-partners/education)

Eligibility for Health Services

Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at <http://www.moh.govt.nz>

Accident Insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>

Medical and Travel Insurance

International students must have appropriate and current medical and travel insurance while studying in New Zealand. Gisborne Boys' High School will organise medical and travel insurance for international students at a cost of approximately \$NZ550 per year.

Immigration

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through Immigration New Zealand and can be viewed on their website at <http://www.immigration.govt.nz>



CALENDAR 2019

Stanley Road, Gisborne 4010, New Zealand

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The school year is divided into four, roughly equal terms.

Term One begins Date to be advised & finishes on Friday 12th April.

Term Two begins on Monday 29th April and continues to Friday 5th July followed by a two-week break.

Term Three begins on Monday 22nd July and continues to Friday 27th September followed by a two-week break.

Term Four begins on Monday 14th October and continues to – Date to be advised. This is a very busy term for senior students with NCEA examinations and final assignments due. Juniors also have examinations in November.

There are a number of public holidays throughout the year. School closes on these days:

Waitangi Day	6 th February, New Zealand's national holiday
Good Friday	12 th April
Easter Monday	15 th April
Easter Tuesday	16 th April
Anzac Day	25 th April,
Queens Birthday	3 rd June, (Monday)
Labour Day	28 th October, (Monday)

Do I go to school on Saturday?

At Gisborne Boys' High School, there is a five-day week, Monday to Friday inclusive. There is no school on Saturday. School begins at 8.25am and ends at 2.50p.m. Except on Monday and Tuesday when it finishes at 3.00pm and on Wednesday when it finishes at 2.30pm and Friday when it finishes at approx 1.30pm. School does not start on Tuesday until 9.00am. Each day contains a short vertical form period except on Tuesday. Roll checks are taken each period.



ADMISSION PROCEDURE FOR AN INTERNATIONAL STUDENT

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: michele@gisboyshigh.net

IF YOU HAVE DECIDED

to apply for admission as a student to Gisborne Boys' High School, then you must:

1. Complete the Application for Admission form and fax/post/scan to the school with the following rules for International Students signed by yourself and your parents.
 - Two years of full academic reports (translation and original).
 - A reference from your Principal and one other teacher who knows you well (translation and original).
 - Evidence of having studied English for at least 2 years.
 - A handwritten letter (from you the applicant) telling us about yourself, your interests, why you want to study in New Zealand and your future study and career intentions.
2. If accepted for enrolment, we will send you a letter of acceptance and a fees invoice for the total costs of your chosen time of Tuition. i.e. \$NZ14,000 (one year's tuition fee). \$NZ430 (Government Levy), medical and travel insurance, approx. \$NZ600, Administration \$1000, Subject, Incidental and Uniform fees, Accommodation fees appropriate to the length of stay and any optional extras.
3. New Zealand law requires all International Students to have medical insurance while staying in New Zealand. The school can arrange medical and travel insurance for you. They will be invoiced with tuition and accommodation fees. Parents may arrange insurance. A copy of the insurance policy and its English translation must be supplied before arrival in New Zealand. This policy will be checked. If deemed inappropriate, the school will arrange insurance cover at your expense. If you arrive without your policy, the school will organise cover at extra expense to you.
4. When the fees are paid we send you an Offer of Place and a receipt for your fees. Take these to your nearest New Zealand Embassy, High Commission or Immigration Office. Follow their advice. Study visa application forms can be downloaded from www.immigration.govt.nz
5. Once you have obtained a visa, please let us know of your travel arrangements in good time. The International Director can arrange for you to meet at Auckland International Airport and transferred to the Gisborne flight. They will arrange your meeting at Gisborne airport.
6. The International Director will begin your orientation programme as soon as you arrive in Gisborne. This includes a tour of the school, a test of English, assistance with uniform, advice

on timetable and stationery requirements, meeting other International and New Zealand students, a bank visit (if required). Every effort is made to negotiate appropriate subjects and levels of tuition to accommodate the best outcomes for your achievement and future pathways.



**FEES
2019**

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: email: michelem@gisboyshigh.net

“What do I need to pay to study at Gisborne Boys’ High School?”

TUITION

(incl. Orientation, Tuition, Use of textbooks, Extra English Language Tuition.

*One Term	\$ 4000
*Two Terms	\$ 8000
*Three Terms	\$11,500
*Four Terms	\$14,000

ADMINISTRATION

*Registration/International and Homestay Management/Bank fees	\$ 1000
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SCHOOL RELATED FEES

(per annum unless stated)

*Subject Fees	\$300
*Incidental Fees	\$500
*Government Levy	\$430
*School Uniform	\$500
Term 4 Outdoor Education Option 5	\$500
NCEA Exam Fees	\$384
Surf Programme Option	\$240

INSURANCE

*Medical and Travel Insurance	\$600
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ACCOMMODATION

Homestay per week	\$245
e.g. Homestay (46 weeks @ @245 per week)	\$11,270

***Compulsory fees**



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Other Costs Explained

Additional costs can include:

- School uniform in Years 9-13 approx \$500.
- Medical and Travel insurance (which the school can arrange), cost for one year \$600.
- NCEA fees for Level 1, 2, 3 \$NZ 384 per annum.
- Stationery, approx. \$100 per annum.
- Personal spending money, \$30-40 per week.
- Outdoor education electives – price on application.
- Correspondence Course language options – price on application.

The School uniform changes from Junior to Senior years.

Medical insurance is compulsory for International students. The school can organise a comprehensive Travel and Health insurance. A family may choose their own insurance provider, but must provide full policy information (in English) before student's arrival. Cost of insurance varies according to length of cover. Full year is recommended for long term students to protect fees and tickets from the risk of sickness and/or accident occurring during holidays at home.

Government Levy is a tax paid to the Government by all International students.

The subject Fee * includes print credit, extra subject costs, e.g. paints, course workbooks, homework books, equipment.

The Incidental Fee * includes sports fees, field trips, unforeseen expenditures etc.

*Both these fees are an approximation of extra costs which may be incurred by a student for school curricular and school run extra-curricular activities. Any surplus fees will be credited over to the following year. If fees are exceeded, extra costs may apply.

The Management Fee includes registration, the services of the International Director, phone calls and administration costs. This is an annual cost. It is non-refundable.

The Homestay Management Fee is charged each year and each time a student changes homestay. This fee includes placement, management advocacy and home visits.

Personal spending money can be deposited in a student's bank account or sent to the school with the School fees. The school will then pay a weekly pocket money to the student.

Students will be expected to pay for all telephone calls and internet use in the homestay. Students have free internet use at school during week days.



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Payment of Fees

Fees may be paid either by a Bank Draft or by an electronic bank transfer directly into the school bank account. Returning students are required to pay all fees in advance to secure a place for the following year.

School bank account details are as follows:

Name of Account: Gisborne Boys' High School, Board of Trustees

Name of Bank: ASB Bank
170 Gladstone Road, Gisborne 4010

Branch: Gisborne

Account Number: 123170 0051875 00

Swift Code: ASBBNZ2A



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REFUND CONDITIONS FOR INTERNATIONAL STUDENTS

If a student withdraws from his course of study before the completion date, he may be eligible for a refund of tuition fees. If a refund is requested, the following procedures and guidelines will apply:

To be eligible for a Refund:

- ◆ To be eligible for a refund, parents must apply in writing to the Board of Trustees setting out the special circumstances of the claim within one month of the last day of attendance. When no notice is given, a one term's fee will be charged. You must also complete the official leaving process and attach the leaving certificate.
- ◆ In every case, the school undertakes to look fairly at applications for a refund of fees or part-fees.

If the application is made before the start of the course:

- ◆ Fees will be refunded in full, less the Administration Fee of \$1000. This includes if a student is not granted a student permit to attend Gisborne Boys' High School.

If the application is made after the start of the course (i.e. in Terms 1 or 2), but before the second half of the course (i.e. Terms 3 & 4):

Fees will be refunded less:

- ◆ An Administration Fee of NZ \$1000
- ◆ Costs to the school already incurred for tuition
- ◆ Components of the fee already committed for the duration of the course
- ◆ Specialist fees (if applicable)
- ◆ Appropriate proportions of salaries for teachers and support staff (if applicable)
- ◆ Costs already incurred for the use of facilities and resources
- ◆ Any other costs already incurred.

If the application is made after the second half of a course:

- ◆ There will be no refund, except under exceptional circumstances. (See Compassionate Refunds below)

Compassionate Refunds:

- ◆ In exceptional circumstances, refunds may be granted on compassionate grounds (e.g. death of a close family member, serious illness, accident. Medical evidence must be provided). All such refunds will be at the discretion of the Principal and the Board of Trustees.

If an international fee-paying student gains residency during their course:

- ◆ No refunds will be made to a student who acquires Permanent Residence after having enrolled here.
- ◆ Has a non-disclosed medical condition which would compromise his ability to complete his course of education.

The Board of Trustees will make no refund:

- ◆ When a student is required to leave the school for a breach of the rules and conditions of enrolment at the school or has broken a New Zealand law
- ◆ Where a student has been stood-down, suspended or excluded
- ◆ Where a student returns home for any reason other than serious illness, accident or death of a close family member
- ◆ If the enrolment application is found to be inaccurate in any way and the contract is terminated
- ◆ If a student wants to transfer to another school or educational institution

Homestay Fees

If you move out of your Homestay before the end of your contract:

- ◆ The Homestay Placement Fee of \$400 will not be refunded
- ◆ All other unused Homestay Fees will be refunded, provided the Homestay has been given two weeks' notice that the student is leaving
- ◆ If the student does not give two weeks' notice, then two weeks' Homestay fees will be deducted from any refund.

Payment of Refunds:

- ◆ All refunds will be paid to either the parents of the student or to an agent with written authority from the parents. No refunds will be given directly to the student
- ◆ Students who are insured with UNICARE may have the balance of their fees reimbursed by that Company

Fees Protection:

- ◆ The School has a fee protection policy to safeguard the fees paid by International Students, in the unlikely event that the school may not be able to continue delivering tuition to the international student. This policy ensures that the school retains sufficient funds to meet the requirements of any refund in these circumstances.

NB The **New Zealand Immigration Service** will be notified if any student ceases to attend Gisborne Boys' High School for whatever reason.

I agree with these refund conditions

Parent's Signature: _____ Date: _____

Print Parent's Full Name

Print Student's Full Name



Application for Enrolment as an International Student at Gisborne Boys' High School

Stanley Road, Gisborne 4010, New Zealand

Phone: 64 6 868 8159 Fax: 64 6 867 6482 email: michelem@gisboyshigh.net

Family Name:	Please attach your photo here
First Names:	
Date of Birth:	
Country of Birth:	
Nationality: Blood Type:	
Passport Number: Country of Issue:	
Father's Name: Home Address:	
Occupation: Phone No:	
	Email:
Mother's Name: Home Address:	
Occupation: Phone No:	
	Email:
Students are required to notify the Director of International Students immediately if there are any changes in their contact details and residential address (home country)	
Emergency Contact: (if different from home address)	
Language Spoken at Home:	
Name of School Currently Attending: Year Level of Class Highest School Qualification Years of Learning English	

School Reports: Please attach two years of full academic reports (translated)
Essay on 'YOU' Write about yourself, your interests and your family. What are your future study and career plans/goals?
I would like to study the following subjects at school:
What is your current English language ability? Beginner <input type="checkbox"/> Intermed <input type="checkbox"/> Adv <input type="checkbox"/>
The school reserves the right to place students according to their language ability and academic performance
When I leave school I intend to study further for state qualifications aimed at, e.g. a university degree in (subject), a polytechnic degree/certificate/diploma in (subject), teacher training:
How did you find out about this school? (a) From an Education Agency (name) (b) From the NZ Embassy or High Commission (c) From a friend of relative
Gisborne Boys' High School will arrange medical and travel insurance for all international students if required. Please view policy wording on http://www.uni-care.org Please tick box for insurance to be arranged by the school <input type="checkbox"/>
Does the applicant have any additional learning, behavioural or health needs? Yes <input type="checkbox"/> No <input type="checkbox"/>
If so please give details below and/or attach doctor's report. (NB: Non-disclosure may seriously affect student's continued enrolment at GBHS) _____ _____ _____
Please state briefly why the applicant would like to attend Gisborne Boys' High School. _____ _____

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GISBORNE BOYS' HIGH SCHOOL

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I REQUEST THAT

be admitted to Gisborne Boys' High School.
I understand the conditions set out in the enrolment documents and I acknowledge that if he is admitted, that we (student and parent(s)) are bound by these requirements.
I have read and understood the Refund Policy.
I agree to the school acting on my behalf in an emergency medical situation where authorization consent documents may need to be signed.
I will encourage the student to work hard to achieve his potential.
I guarantee the good behaviour of the student in New Zealand.
I accept the right of the school to effect a change of course if it is in the best interests of the student.
I have made full disclosure of the student's health and well-being.
I agree my son will not own a car while at Gisborne Boys' High School.
I understand my son must return to his home country at the end of the school year.
I have supplied accurate and full information to the school to support the student's application to aid the choice of appropriate subjects and future study and career pathways.

Signature of Father or Guardian:

Signature of Mother or Guardian:

Date:

Please forward this application form with supporting information to:

Director of International Students
Gisborne Boys' High School
PO Box 7002
GISBORNE 4040
NEW ZEALAND

Email address: michelem@gisboyshigh.net



GISBORNE BOYS' HIGH SCHOOL Rules of International Students

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159, Fax 64 6 867 6482: michelem@gisboyshigh.net

1. You must obey all of the school rules (these will be explained at orientation). You must keep the rules of your homestay family.
2. You must attend school unless ill. If you are ill then your homestay parent will notify the school at the start of the day. You are required to bring a note from your homestay parent to explain your illness upon your return to school.
3. You are expected to set study goals and work hard at all times to achieve them. You will co-operate with staff and other students and study seriously and make a determined effort in school.
4. You must always remember that you are an ambassador for your country.
5. You will not smoke or drink alcohol or use illegal drugs.
6. Your activities must be approved by your Host Parents and the International Director (and in some cases your own Parents).
7. You are not permitted to go on trips by yourself or with others without permission from the Principal, International Director and your Parents.
8. You cannot own a car while studying at Gisborne Boys' High School.

We agree to the above rules and understand that the student may be sent home at the Parent's expense if he is found breaking the rules.

Signature of Student: _____ *Signature of Parent:* _____

International Director - M F McCarthy

Principal – A Turner

Additional Rules for Homestay

1. You must always advise your Host Parents of your whereabouts, who you are with and when you will return home. You must return home before day becomes night.
2. You must show respect for your host family and act as a member of the family.

3. If you want to spend any nights away, you must get permission from your host family and the International Director and/or your own family well in advance of proposed activity.
4. Internet usage and payments are to be negotiated with your host family. Excessive or inappropriate use may result in limitation of access.



TRAVEL AND MEDICAL INSURANCE PROTECTION FOR AN OVERSEAS STUDENT

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: michelem@gisboyshigh.net

We are very concerned that a student intending to study in New Zealand has medical insurance.

An illness or accident can mean that a person may have to pay a lot of money for medical care, sometimes thousands of dollars. Even simple things like emergency treatment for example, can be very expensive. A student had to have two teeth out recently and the bill was \$1,000. She had medical insurance and the company paid it for her.

If you have decided that you will not take insurance you must understand that the school is not responsible for any costs that occur because of illness or accident.

If you have not arranged insurance at home, the school would be happy to help you to organise insurance once you have arrived in New Zealand. The school suggest inquirers could use Unicare Travel and Medical Insurance which meets the international student requirements of the New Zealand Ministry of Education. This medical and travel insurance policy was developed with the assistance of educational institutions.

For our records, please indicate below what you intend to do about insurance. Sign the form at the bottom of this letter and return it with your application for admission form.

Please tick one box only

I have arranged insurance in my own country

I will be organising insurance in New Zealand with Unicare Travel & Medical Insurance.

I will be organising insurance in New Zealand with _____

Signed: _____

Date: _____



GISBORNE BOYS' HIGH SCHOOL
ENTRANCE ENGLISH ASSESSMENT

Essay writing 250 words

Name of Student: _____ Date: _____

Myself



ACCOMMODATION

Where will I stay?

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: michelem@gisboyshigh.net

*International Students are required to stay in a school-approved homestay **OR** with a caregiver designated by the parents.*

HOMESTAY

Homestay fees are \$245 per week and this provides you with a full-furnished single room. You will eat with the family and your laundry will be done. The Homestay Manager is in close communication with your family and she is available at school for you to talk to.

If you are staying in homestay accommodation, the school will arrange for board payments to be paid to the host family. Homestay payments, like your tuition fees, must be paid to the school prior to your arrival.

Unless there are special circumstances, two weeks advance notice must be given to the school and your hosts if you wish to leave your homestay. If you or your host find that you cannot continue with the arrangement, another placement will be made. It would be better if you do not change at an early stage, as dissatisfaction is often due to homesickness or cultural differences.

The Homestay Manager is responsible for placing international students with a suitable family. Police vetting of family members over 18 years takes place to ensure your safety. You will be given details of your homestay before arriving in New Zealand.



Homestay Student Profile

		Place Photo here	
Last Name:	First Name/s:		
I am usually called:	Religion:		
Street:	Postal Code:		
City:		Country:	
Area Code/Phone Number	Fax Number:	Email:	
Citizenship:	Date of Birth:	Place of Birth:	
Height:	Weight(kg)	Eye Colour:	Hair Colour:

Father or Legal Guardian

Last Name:	First Name/s:	
Occupation		
Street:	City:	Country & Post Code:
Area Code/Phone Number:	Fax Number:	

Mother or Legal Guardian

Last Name:	First Name/s:
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Occupation:		
Street:	City:	Country & Post Code:
Area Code/Phone Number:	Fax Number:	

Brothers and Sisters

Name	Age	SexM/F
School/Occupation		

List hobbies, interests, including sports or clubs you participate in

Do you have a Laptop

Indicate any part-time jobs or work experience you may have had

Do you have relatives or friends in your host country, if so where?

Indicate the foreign languages you speak and/or have studied
Language Years of study

Do you want to be part of the homestay family's activities? (e.g. visiting relatives, social functions)

I would prefer to stay with a family with: (Please tick✓ the appropriate boxes)
no children <input type="checkbox"/> younger children <input type="checkbox"/> children my age <input type="checkbox"/> no smoking <input type="checkbox"/>

I would prefer a family with:
Pets (e.g. cat or dog) <input type="checkbox"/> no pets <input type="checkbox"/> Most New Zealand families have pets

My religion is <input style="width:20%; height:20px;" type="text"/> <input style="width:20%; height:20px;" type="text"/> <input style="width:20%; height:20px;" type="text"/>

<input type="checkbox"/> Buddhist	<input type="checkbox"/> Christian	<input type="checkbox"/> Muslim	<input type="checkbox"/> Other
State _____			Please
I play a musical instrument _____	yes <input type="checkbox"/>	no <input type="checkbox"/>	Please state what _____
Do you smoke	yes <input type="checkbox"/>	no <input type="checkbox"/>	
Give a brief summary of anything you consider is important to you for the homestay family you will be living with.			

MEDICAL

Indicate with an X if you have had one of the following illnesses

	Yes	No		Yes	No		Yes	No
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	Eczema	<input type="checkbox"/>	<input type="checkbox"/>	Rheumatoid	<input type="checkbox"/>	<input type="checkbox"/>
Fever	<input type="checkbox"/>	<input type="checkbox"/>	Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>	Rubella	<input type="checkbox"/>	<input type="checkbox"/>
Cancer/Tumors	<input type="checkbox"/>	<input type="checkbox"/>	Measles	<input type="checkbox"/>	<input type="checkbox"/>	Scarlet Fever	<input type="checkbox"/>	<input type="checkbox"/>
Chickenpox	<input type="checkbox"/>	<input type="checkbox"/>	Migraine/Headaches	<input type="checkbox"/>	<input type="checkbox"/>	Thyroid Disease	<input type="checkbox"/>	<input type="checkbox"/>
Convulsive Disorder	<input type="checkbox"/>	<input type="checkbox"/>	Mumps	<input type="checkbox"/>	<input type="checkbox"/>	Ulcer	<input type="checkbox"/>	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Nervous/Mental/ Disturbance	<input type="checkbox"/>	<input type="checkbox"/>	Urological	<input type="checkbox"/>	<input type="checkbox"/>
Dyslexia Problems	<input type="checkbox"/>	<input type="checkbox"/>	Physical Handicaps					
Whooping Cough								

Are there any health conditions i.e.allergies, we have to take into consideration by any normal host family? If yes please explain.

If you will be required to take any prescription medications during your stay, please specify which medications and for what condition.

Do you have an allergic reaction to any medication or anesthetics?

Do you have any special Dietary requirements e.g. Vegetarian

There is a TWO week trial period for both student and the homestay family. After this time, the Homestay Manager will interview you and your homestay family, separately and if all is well, then both of you will sign an agreement to continue with the homestay. If it is not working satisfactorily, other arrangements will be made.

You are expected to take part in family life and daily routines.

I guarantee the good behaviour of the student in New Zealand

My parents and I understand these conditions and agree to these requirements.

Signature of Applicant: _____

Signature of Mother or Father: _____

Date: _____



ENGLISH LANGUAGE PROGRAMMES

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: michele@gisboyshigh.net

Our school accepts students from all over the world to learn English, study for New Zealand tertiary qualifications and above all to become part of our school community.

English as a Second Language

Elementary Level

Students whose English is limited may do a pre-high school intensive English course at the New Horizon College, Napier. This course helps students with all the English skills that they will need at school. The length of the course depends on the student's level of English and may be for 4-16 weeks. Students are placed at school in an elementary/support class. (4 hours per week)

Pre-Intermediate Level

Year 11/12 students are studying for NCEA * Level 1 English/ESOL credits (4 hours per week). Students are also placed into an English mainstream class.

Intermediate Level

Year 12/13 students are studying for NCEA * Level 2 English credits which are a requirement for entry into New Zealand universities (4 hours per week). Students are also placed into an English

mainstream class.

Students at each level are also able to be timetabled into a second ESOL support class (4 hours per week).

* NCEA - New Zealand National Certificate of Educational Achievement.



SUPPORT AND GUIDANCE
“Who should I go to if I have a problem?”

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159, Fax 64 6 867 6482: michelem@gisboyshigh.net

Your ***Vertical Form Teacher*** is someone you will see every day. It is this person’s job to keep a close watch on your progress and general happiness. Your form teacher will be happy to talk to you.

The ***Dean of Overseas Students*** will also help you if you have an academic or personal problem. She will make arrangements for you to be met at Auckland International Airport and Gisborne Airports, write regularly to your parents and help you with all of the little daily problems of settling into a new way of life.

The ***Homestay Manager*** will arrange your homestay family placement. She is available at school to discuss any homestay matters.

Year Level Deans: Each year group of students has a particular Dean assigned to them who will stay with them throughout their time at school. The Dean offers academic guidance and is responsible for subject timetabling.

The ***Careers Adviser*** offers guidance to students on careers, training courses and tertiary education.

The ***School Counsellor*** will help if there is a problem that needs to be talked over. He is always

available with his unique ability to listen and make the student feel special.

The *Principal* and *Deputy Principal* take a close and personal interest in you and will be happy to talk to you at any time.