



A PARENTS GUIDE TO ...

GISBORNE BOYS' HIGH SCHOOL

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website www.gisboyshigh.school.nz

INTRODUCTION

Welcome to "A Parents' Guide to ... Gisborne Boys' High School". It has information for our Parents/Caregivers and community about specific aspects of the organisation and management of our School. Please keep it handy so that it is available for quick reference.

The whole Handbook will be placed on the website as another place that you can refer to it as need be.

G.H. Mackle
Principal

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GISBORNE BOYS' HIGH SCHOOL WEBSITE

The School has a comprehensive website, loaded with information from exam dates to weekly sports successes and other relevant information.

www.gisboyshigh.school.nz will get you to the home page and you can select from various options.

WHO'S WHO ?

There are over 60 staff members at Gisborne Boys' High School - including teachers, office staff, caretakers and groundsmen. They are all here for your benefit, so please respect them and the jobs they are doing.

Some of them will be of particular importance to you. They include:

Principal	- Mr Greg Mackle		
Assistant Principal	- Mr P. Ray		
Assistant Principal	- Mr M. Jordan	Year 9	Mr M. King
Assistant Principal	- Mr T. Cairns	Year 10	Ms K. N-Garrett
SMT	- Mr. F. Grout	Year 11	Mr K. Falaoa
Te Kotahitanga	- Ms C. Swann	Year 12	Miss C. Gilbert
School Counsellor	- Mr J. Griffiths	Year 13	Mr N. Manuel
Careers Adviser	- Mr N. Craft		
Reading Tutor	- Mrs R. Cairns		
International	- Ms M. McCarthy		
Student Officer/First Aid	- Mrs W. Laird (at office)		
Librarian	- Mrs M. Revington		
Finance Manager	- Mrs M. Langdon		
Principal's Secretary	- Ms T. Troon		

DEANS

SENIOR MANAGEMENT TEAM

Staff Member

Greg MACKLE
Peter RAY
Michael JORDAN
Tom CAIRNS
Christine SWANN
Fraser GROUT

Responsibility

Principal/Science
Assistant Principal/Science
Assistant Principal/Mathematics
Assistant Principal/English/P.E.
Lead Facilitator Te Kotahitanga
SMT/ Timetable/Chemistry/HOD
Sci/Database Mgr/ FacilitatorTe
Kotahitanga

BOARD OF TRUSTEES

Mrs Tania BUCHANAN
Mrs Rose GOULD-LARDELLI
Mrs Jodie COOK
Mrs Katrina PEPPER
Mr John RADBURN
Mr Greg MACKLE
Mr Andrew DONALDSON
Ms Tracey TROON
Trent NORMAN

Chairperson

Principal
Staff Representative
Board Secretary

The Board of Trustees usually meet once a month. These meetings are generally open to the public. The minutes (once confirmed) are posted on the School's website.

TEACHERS WITH CURRICULUM RESPONSIBILITIES

Staff Member

Steve BROWNE
Noel CRAFT
Craig CALLAGHAN
Steve CONNELL
Malcolm DAVIDSON
Andrew DONALDSON
Kahu FALAOA
Tim GANDER
Cindy GILBERT
John GRIFFITHS
Fraser GROUT

Maria JEFFERSON

Mike KING
Michele MCCARTHY
Neri MANUEL
Liz MINOGUE
Kui MORRELL
Simon MURPHY
Kerry N-GARRETT
Nadine ROHE
Gerry PRINSLOO

Fabian RAMOS
Frank RUSSELL
Richard SUTTOR
Sam TANNER
Barbara THOMAS
John UNVERRICHT
James VAN DEN BROEK
Peter VAREY

David WATSON
Colin (Tiki) YATES
Willie YUILE

Responsibility

HOD Ag & Hort
HOD Schools of Learning/Careers
HOD Whakairo
Asst. HOD English
HOD ICT
HOD Outdoor Education
Year 11 Dean/Art
Asst. HOD Physical Education
Year 12 Dean/Social Science/History
School Counsellor
Timetable/Chemistry/HOD Sci/Database
Mgr/ FacilitatorTe Kotahitanga
HOD Social Science/ History/
FacilitatorTe Kotahitanga/Teacher
Trainees
Year 9 Dean / P.E.
Dean of Overseas Students/HOD ESOL
Year 13 Dean/Social Science/History
HOD English
HOD Te Reo
HOD Physical Ed & Health/Sport
Year 10 Dean/Science/Biology
R.T.L.B.
Workshop Technology Wood/
Construction
Asst HOD Mathematics
P.E./Health, Teacher in Charge - Spanish
HOD Biology
HOD Technology/Graphics/ICT
Psychologist
HOD Mathematics
Asst HOD Science
HOD Business Studies/Geography/
Economics

HOD Art/Publications
R.T.L.B.
Asst HOD English

ASSISTANT TEACHERS

Staff Member

Hamish ARTHUR
Deanna BORREN
Sophie BURNS
Rosie CAIRNS
Nick CHAPMAN
Robbie CLELAND
Haley COCHRANE
Tarsicio DAVID
Peter DERBY
Andre du PLOOY
James FOWELL (Term 1)
Eric HANNAH
Greg HARMAN
Mark JEFFERSON
Brett JOHNSTONE
Allan McNABB
Roy NEUMEGEN
Amit SINGH
Erin SYCAMORE
Ryan TAPSELL
Ada TE AMO
Dean THOMAS
Graeme TORRIE
Andrew WILTON

Responsibility

PE/Outdoor Ed
English
Mathematics
Facilitator Te Kotahitanga/Reading
Social Science/Geography
Cooking Tutor/Technology/Graphics
English
Mathematics
Physics/Sci
English
Year 9 Home Room
Mathematics
Materials Tech/Graphics/ICT
Physical Education/Sports Co-ordinator
Science
Workshop Technology Metal
Dance/Drama (Part Time)
Mathematics
Mathematics
Physical Education/Te Reo
Social Science
Graphics (Part Time)
Physical Education/Camp "Mother"
HOD Business Studies

GISBORNE BOYS' HIGH SCHOOL – PTA NEWS

Gisborne Boys' High School PTA meets once a month from February to November – except during school holiday times. It is a small friendly committee which is in danger of becoming extinct. Not a lot of time is involved, meetings usually last about an hour.

It is a good source of information about the school and what is going on and serves as a channel by which parents may approach the Board of Trustees and other authorities on questions affecting the welfare of the students. Occasionally we do some fundraising for projects in or around the school. With a 2011 roll of approximately 770 students, we would welcome more members as currently we struggle for members. WE NEED YOU! This is a good way to keep in contact with your son's school.

If you are interested in being involved in the PTA please complete and return the slip below to the school office, or phone for more information: Caryn Radburn 867-1007, or Peter Ray 867-1871 or email to peterr@gisboyshigh.net





GISBORNE BOYS' HIGH SCHOOL CODE OF BEHAVIOUR

At Gisborne Boys' High School, we have a safe and caring environment and as a result, you are able to make the most of educational, cultural and sporting opportunities.

For the benefit of everyone in the school's community, you are expected to carry out the following positive behaviours.

- 1. Be proud of your school -**
 - Have a sense of belonging and ownership
 - Keep it safe
 - Keep it clean and attractive

- 2. Be self-disciplined -**
 - Be punctual
 - Have the necessary materials and equipment to work with
 - Have good personal cleanliness and neatness
 - Wear the correct uniform
 - Display self-control in difficult situations
 - Use your common sense, initiative and leadership skills
 - Concentrate on the lesson and task at hand

- 3. Show respect for other people -**
 - Respect other students' rights to learn without disruption
 - Use good manners
 - Be friendly and co-operative. Putdowns, swearing and offensive language are not options
 - Avoid confrontation, anti-social behaviour and violence
 - Trust and Safety is built on you leaving others and their belongings alone, and them returning the courtesy

- 4. Be a Team Player -**
 - Contribute to classroom work, projects and collections
 - Join and contribute to school teams, clubs and groups
 - Play hard but fair in your sporting endeavours

- 5. Be tolerant of different people and cultures -**
 - Respect their values
 - Learn about their languages and cultures
 - Be aware of people with disabilities or special needs
 - Assist any fellow students in any way you can



GISBORNE BOYS' HIGH SCHOOL SCHOOL RULES

1. Authority of the School

- a. Students shall be under the authority of the school while:
 - i. present at school during an official school day
 - ii. on the way to and from school
 - iii. on a school trip, camp or at an official event
- b. Infringements of the school rules may lead to authorised disciplinary action being taken by:
 - Staff, Dean, Assistant Principal, Principal

2. Uniforms/Personal Neatness

- a. Students must wear regulation uniform.
- b. Jewellery, other than taonga and watches, should not be worn. Students may only have one keeper/ring in their ear only. No eyebrow, lip or nose piercings are permitted.
- c. Extravagant and unusual haircuts, including dreadlocks and braids, are not permitted. Students with long hair must have it tied back. Hair should be the student's natural colour, not dyed or streaked.
- d. Moustaches and beards are not permitted.
- e. Students must receive a Uniform Dispensation Slip on a daily basis. These slips must be carried for the day, and must be shown to all teachers as requested. The Uniform Dispensation Slip must be attained from Mr Jordan before 8.25 am each day.

3. Attendance

- a. Students must be present when the school is officially open.
- b. The school is to be notified of any absence by telephone (868 8159), and then an explanatory note should be given to the Form Teacher the day the student returns to school.
- c. Long absences (three days or more) for sickness or injury should be explained by a Doctor's medical certificate.
- d. Wilful and unexplained absences may lead to prosecution.
- e. Applications for special leave must be made to the Principal - first by telephone, and then in writing.
- f. On finishing school, a Leaver's Form must be completed and all final obligations (e.g. return of textbooks, fees, etc) must be met.
- g. Appointments – If possible, students should not have appointments arranged for Driving Tests, Physiotherapy, Dentists, etc during School time. Where this is not possible, students must report to the School Office WITH an appointment card or note to enable them to be released from school. They are required to sign in at the office on returning to school.

4. The School Day

- a. The official school day begins at 8.25 am and ends at 3.00 pm on Monday, at 2.50 pm on Tuesday, Wednesday and Thursday and at the conclusion of Notices Assembly on Friday (approximately 1.20 pm), or when the school obligations have been met. This includes after school detentions.

- b. Students are expected to remain within the school confines throughout the school day, unless:-
 - they have authorised leave. If they are granted leave, they must carry a leave slip issued by the Duty Dean or Senior Management Team. This slip will be issued from the Deans Office in the Library before VFC in the morning. The student must sign out and sign back in at the Main Office.
 - No students will be permitted to leave the School at lunchtime.

5. Classrooms / Corridors

- a. All classrooms and corridors are out of bounds outside formal class times, unless under the direct supervision of a teacher.
- b. Students must not run in corridors or crowd doorways.

6. Property

- a. All school property must be respected and any damage must be reported immediately.
- b. If damage is wilful, or caused through carelessness, the student or his legal guardian will be required to pay for the repairs.
- c. Items of clothing and personal property must be clearly named.
- d. There must be no interference with another person's property.
- e. Articles of value that are not required for schoolwork should not be brought to school (e.g. Video Games, Skateboards, Cellphones, i-Pod's) N.B. The School accepts no responsibility for such items.
- f. Property found by students in the school grounds must be handed into the office.
- g. Lost or missing property should be reported immediately.
- h. Students are prohibited from bringing dangerous articles, such as knives, inflammable items, explosives and firearms to school.

7. Money

- a. Large sums of money/cheques, except for specific purposes, must not be brought to school.
- b. Money for those specific purposes should be paid on arrival at school or left at the office for safekeeping.

8. Grounds

- a. Students should not enter the school grounds before 8.00 am and should leave by 4.00 pm unless being supervised.
- b. The Rectory Field and School Park are out of bounds for unauthorised and unsupervised usage at all times during the school day.
- c. Students may not leave the school grounds at interval or lunch-time.
- d. Paper and refuse must be placed in the receptacles provided.
- e. Injuries should be reported to the office or to a duty teacher.

9. Cycles

- a. Cycles must not be ridden in the school grounds.
- b. Cycles must be parked in the compounds and/or racks provided. These are located on the south side of the school, and are accessible from either Roebuck or Stanley Roads.
 - i. The compound closest to Roebuck Road is for students at school all day, as it is locked ALL DAY
 - ii. Latecomers and pupils who have to leave for appointments should use the student racks alongside the Senior Studies Block.

- c. Cycles should be locked in the racks and compounds.
- d. Cycles must not be left against buildings.
- e. Because of the traffic congestion on Stanley Road at the beginning and end of school, we require all cyclists to leave the school grounds via the Dominion Road or Roebuck Road exits.

10. Motor Vehicles

- a. Students who wish to bring a car or motorbike to school must complete the appropriate form and have it countersigned by their parents/caregivers and the Assistant Principal (Mr M. Jordan). N.B. They bring these at their own risk.
- b. No passengers are to be transported, except for brothers or near neighbours from outlying areas. Approval for this will only be given on receipt of a permission letter from the passenger's parent or legal guardians.
- c. Pillion riding on motorbikes is prohibited.
- d. Student's vehicles must only be parked in the designated areas at school. They must not be parked in neighbouring streets or parks.
- e. Infringement of traffic regulations and breaches of this Rule may result in the removal of the right to bring the vehicle to school.

11. Health Harming Substances

- a. Students are prohibited from smoking, possessing or supplying cigarettes and/ or tobacco.
 - b. No student shall consume, supply, or possess alcohol.
 - c. No student shall use or have illegal drugs in their possession or for supply to other people.
- N.B. Possession and supply of illegal drugs is a serious offence and will lead to serious disciplinary action that could include suspension.

12. Information Technology

- a. Students must take care of Information Technology Resources such as computers and the Internet.
- b. They should only use school software on school computers and avoid disruption of the running of any computer network.
- c. Students are **not permitted** to access materials through the Internet which is offensive (e.g. pornographic), dangerous, inappropriate at school, or illegal.
- d. They should also take care not to scan or display graphics, record or play sounds, or type messages which could cause offence to others.
- e. If given the use of e-mail at school, students are **not permitted** to send any messages which are offensive, dangerous, inappropriate or illegal.
- f. Students must not give anyone on the Internet information about themselves or anyone else. This includes address, phone number, photograph or credit card information.
- g. Cellphones are not to be used at any time during class. Cellphones are the responsibility of students. The School will not accept responsibility for lost, damaged or stolen cellphones. No time will be spent investigating lost, stolen or damaged cellphones.

13. Code of Behaviour / School Rules Compliance

All students, parents/caregivers are required to sign the Gisborne Boys' High School Code of Behaviour / School Rules Compliance Form at the start of the year.

14. Information Technology Authority Form

All students, parents/caregivers are required to sign the Gisborne Boys' High School Information Technology Authority Form at the start of the year.

THE WEEKLY TIMETABLE STRUCTURE

The Gisborne Boys' High School weekly timetable structure is shown on the following page.

This structure fits on top of the Gisborne Girls' High School structure, allowing for students at both schools to cross over and access curriculum subjects at either school. By doing this, we can provide a wider option selection for our students, particularly in those curriculum areas that have small numbers of students.

School starts each day at 8.30 am with a Vertical Form Class time. A warning bell is rung at 8.25 am. All students are required to be at school by 8.25 am. The Vertical Form Class time is a very important pastoral care period - being used for notices, attendance check and when necessary, administration time for such things as NZQA entries.

Please make sure that your son/ward is on time for school every day. If he is late, please provide him with a note.

We have a 6 Block timetable with each period being 1 hour in length. We also have a daily structure that means only 1 period after lunch. Many other secondary schools in New Zealand have adopted this structure in order to ensure that students are better able to learn and concentrate during the day, particularly during the mornings.

The Secondary Schools' Collective Employment Agreement requires that every teacher has at least 5 non-contact periods each week.

To provide for this in a timetable structure that has 25 one hour periods, we finish school after Notices Assembly on a Friday (probably 1.20 – 1.30 pm). Teachers will remain at school for the period after lunch in order to complete administrative tasks and attend Curriculum Area meetings.

Supervision of students whose buses do not come to school until 3.00 pm can be arranged in the Library. Please contact the school office to inform us of names.

SHORTENED LUNCH TIME

Our lunchtimes are shorter – 45 minutes.

The reason for this is that we are increasingly concerned about those students who leave the School during lunch times on foot, in vehicles or on motorbikes or bicycles. Many of these students have no reason to be elsewhere, and in fact have neither School permission nor Parents permission to be out of the School.

We also want to make afternoon school times somewhat more bearable during the summer period.

NO STUDENTS WILL BE PERMITTED TO LEAVE THE SCHOOL DURING LUNCH TIME. IN 2011, THIS WILL INCLUDE HOSTEL STUDENTS.

If you have any problems or concerns regarding this requirement, please contact the Principal.

SCHOOL DETENTIONS

School Detentions are held on Tuesdays, Wednesdays and Thursdays at lunchtimes.

A lunchtime Detention may be given by a Classroom Teacher or be issued because a student has been withdrawn from class or is late to school without a valid reason and note.

A comprehensive detention record is maintained. If a student receives more than 3 lunchtime detentions in a term, Parents/Guardians are contacted.

Lunchtime detentions have priority over ALL other activities.

If a student misses a lunchtime detention, he is required to complete a Friday after School detention from 1.30 pm through to 2.50 pm on the Friday of the week that he has not attended lunchtime Detention.

Failure to attend Friday after School Detention will mean that a student may be required to complete a Saturday Morning Detention. Parents/Guardians will be contacted about this.

HOUSE SYSTEM

The School re-introduced a House System in 2006. The House system will continue in 2011.

Form classes have been organised into four house groups – Tangaroa, Tawhirimatea, Tumatauenga and Tane Mahuta. Each house has two staff member leaders and eight form classes. Mr Murphy has overall responsibility for all House Competitions.

There is an organising Committee overseeing the running of house activities. Mr Murphy is the House Co-ordinator. The Committee formulated a three year plan and the focus this year is to run full school activities, looking for maximum impact by including the maximum number of boys.

Examples of House Activities are:-

Tabloid Sports
Athletics
Swimming Sports
School Haka Competition
Winter Sports Tournament
Cross Country

CELL PHONES / I PODS / MP3 PLAYERS

Although the above items can be a major distraction to a student's learning, we permit students to bring them to school with the following conditions:

- They must be turned off and remain so in any learning activity or assembly.
- The School takes no responsibility for any of these items that are lost or stolen.
- If a student is identified for inappropriate use of a cell phone (text bullying, downloading offensive material etc) they will lose the privilege of bringing a cell phone to school.
- i Pods and MP 3 players must NOT be brought to School. They are an unnecessary distraction and a target for theft. The School will take no responsibility for damage and/or theft.

SCHOOL UNIFORM

We expect all students to wear the correct uniform to school and would appreciate your support in this matter.

The following is the procedure followed in the case of a student having to wear non-regulation items to school:

- Present a letter, signed by your caregiver, giving a reason for the non-regulation item. The letter must include a valid contact phone number and is to be handed to Mr Jordan before school.
 - If the reason is valid, you will be issued with an exemption slip which will allow you to wear the item for the given day(s).
 - If the reason is unacceptable you will be issued with a exemption slip which will allow you to wear the item for the given day. You will also be given an after-school detention.
1. Students wearing non-regulation uniform, who do not have a permission slip will have the item confiscated.
 2. Confiscated item(s) will be returned at the end of each term, provided that a letter requesting the return of the item(s) is presented to the School from Parents/Caregivers.
 3. In the second instance, i.e. a repeated confiscation, your caregiver will need to arrange to collect the item from Mr Jordan. You will be given an after-school detention.
 4. If you continue to wear non-regulation uniform, a meeting will be arranged with your caregiver to discuss future outcomes.

This is our School Uniform ...

Years 9, 10 and 11

Regulation Grey School Polo shirt

Regulation Black Shorts or Black Trousers

Regulation Black Polar Fleece Jersey or Vest (red collar) or Regulation Grey Woollen Jersey

Regulation Socks

Black Regulation Jacket

Footwear - Plain black leather (not suede) polishable, lace up shoes or Plain black or brown sandals with heel straps (Terms 1 and 4 only for sandals). **No** designs or colours.

Years 12, 13 and 14

Regulation sky blue Polo shirt

Regulation Black Shorts or Black Trousers

Regulation Black Polar Fleece Jersey or Vest (blue collar) or Regulation Black Woollen Jersey

Regulation Socks

Black Regulation Jacket

Footwear - Plain black leather (not suede) lace up shoes or Plain black or brown sandals with heel straps (Terms 1 and 4 only for sandals). **No** designs or colours.

Physical Education

Students are required to have a pair of black rugby shorts and a regulation red T-shirt (with the school crest) for Physical Education.

COURSE FEE SCHEDULES

Students are required to pay for the cost of materials required for Curriculum Subjects that they then keep.

These Course Fees must be paid within 2 weeks of starting a subject, otherwise the student may be withdrawn from the subject.

Students with Automatic Payments in place will be credited with all Subject Fees for the year provided that their Automatic Payment is continuous throughout the year.

At the end of each term, the Accounts Office will send out a detailed account statement to all parents.

Course Fees are paid directly to the Accounts Office. If you have any enquiries regarding these, please contact the School's Accounts Office.

Many Parents/Caregivers set up Automatic Payments to ensure that the Course Fees and School Activities Fee can be met over the course of the year.

SCHOOL ACTIVITIES FEE

Each year, Parents/Caregivers are asked to pay this extra fee to our school. The question that is always asked is – *"Why should this extra fee be paid?"*

The Government funds the School for what is termed Operational Activities. These activities cover all of the 8.30 am – 2.50 pm Curriculum things that happen at our School.

No funding is provided for any activities that occur outside of these hours, (All Sports Activities, all Cultural Activities) or for things like the School Magazine, various Cultural Groups, subsidising Sport/Cultural travel, plus various other extras.

These extras are an essential part of the complete educational package that the Board of Trustees believe are equally important for the educational development of our students.

Our School Activities Fee is not just a way of getting additional money into our school. Nor is it wasted on unnecessary things. Without it, the school would really struggle to provide learning opportunities for students in the co-curriculum.

The School Activities Fee is set at a minimum level that ensures all families can afford it.

1 Student	-	\$60 per year
2 + Students	-	\$90 per year

The School Activities Fee does not have to be paid in one lump sum. It can be paid over the year at \$1.50 - \$2.25 per week – the benefits to all students are considerable.

Could I strongly encourage you to assist our school in providing the co-curricular extras by paying this School Activities Fee.

NZQA FEES

In order to be assessed and gain NCEA credits, NZQA charge an additional NCEA Examination Fee. This fee must be paid to NZQA through the School for both Achievement Standards and Unit Standards. It is required for both Internal and External assessment.

Later during the year, we will contact you regarding the NZQA Fee and the deadlines for payment. This fee is not retained by the School, but passed on immediately to NZQA in Wellington.

THE A'S PROGRAMME

The process is outlined below. Changes as required will be made as the process is implemented. However, the focus is on ensuring that every Year 11-13/14 student maximises their academic achievement throughout the year. It is called the 3 A's Programme.

1. A = Academic – All Year 11-13/14 students will be required to complete Weekly Homework or Assignments that are appropriate and relevant to each Curriculum Subject, including Senior Studies.

A = Attendance – All Year 11-13/14 students will be checked for their attendance in **all** of their classes each week.

A = Attitude – All Year 11-13/14 students will be graded each week on their attitude in all of the classes that they are timetabled for. Attitude means quality work and respect for other people in the class. It is also about having the right attitude towards their work and boys will be graded on the completion of their Student Planner each week.

2. By Friday lunchtime of each week, every subject teacher will complete a sheet for each student in their classes on the 3 A's as above.

Note: an 'A' denotes a pass – achieved
an 'N' denotes a non pass – not achieved

3. For each Year Level, a complete list will be collated for students who have been notified as 'N' for any one of the 3 A's Criteria on Monday afternoon.

4. The Year 11-13/14 Deans and Mr Cairns will identify and interview these students in order to positively reinforce the need for continual academic achievement, attendance and attitude. Parents/Guardians will be notified of students non-achievement and possible consequences. A deadline will be set for completion of work as required, full attendance or attitude improvement. Boys will be required to attend an Academic Detention the following Friday from 1.30 pm – 2.50 pm.

5. Any Year 11-13/14 student who has a Not Achieved more than twice in a term for any of the 3 A's criteria in a subject will be required to attend an interview with the Year Level Dean and Senior Management Team member responsible for the Year Level. If considered necessary, Parents/Guardians will be required to attend this meeting. This interview will positively reinforce the 3 A's criteria, and also set deadlines for work completion, attendance and attitude. This could mean that a student will be required to attend after school "catch up" classes.

Senior Mentors

The Student Support Network saw a need for junior students who we were having trouble adjusting to secondary school. We believed they would benefit from the support of senior boys in the school (student – student mentoring). To a degree, mentoring occurs between senior and junior boys through the Vertical Form classes. Senior mentoring is a more formal arrangement that allows students to gain the support of their more experienced school mates, particularly those who may have greater needs.

Last year 36 seniors were involved in the programme. The seniors involved coined the name 'The Little Cuzzies' programme. As the need arises more senior mentors are found and seniors are very willing to be on board and helping out a younger guy. The Mentoring Programme allows boys the opportunity to mix with senior role models. The mentors are matched with a junior student by profiling character, interests and background. For a student to realise he has strong role models around him can create a positive focus and new goals to reach for. This provides seniors with the opportunity to lead and to contribute to the school community.

The Senior Student Planner

The planner was put together in response to the extra load of NCEA internal assessment and because many young men have difficulties in planning ahead and organising towards successful completion of work and assessments. They must keep track of their credits, key dates and set themselves targets.

For each subject on their timetable, they will plan ahead by entering:

- All due dates
- All homework
- Each assignment given
- When a standard is complete they will complete a brief review of that standard.
- Through their teachers they will compile a reading list. (This is an opportunity for staff to encourage extra reading in their subject)
- Students on the leadership programme will enter school duty and complete the monitoring sheet attached at the back.

All students will keep and fill in the Senior Student Planner. This is a requirement for all Year 11, 12 and 13 classes. They will be checked regularly by all their teachers and must be kept in good condition. They must be presented at every class, including study classes. Seniors studying in the library must have their planner with them.

Each staff member is required to check that the students in their class are filling their planner in each week as part of the 3 As programme. If a student fails to have their planner in class or it is NOT up to date for the week, they will receive an 'N' for ATTITUDE.

Planning is all about a positive attitude to school work and to study.

Tu Tane – Growing Great Men

Tu Tane is a Rite of Passage Programme which aims to encourage our year 10 boys to move towards becoming a good man. The programme runs directly in line with the New Zealand PE/Health curriculum. Tu Tane literally means to 'Stand A Man'.

The programme is based around celebrating manhood; the process of becoming a good or great man. It is offering our boys the values, beliefs and personal growth that is often given lip service but which we, as a community and country, do little to address. It is telling our boys that it is okay to celebrate being a man and that there are a lot more positive ways to explore masculinity than many of the negative images created in the media and those which some elements of society would have us believe.

The units taught across the four school terms are Identity, Relationships, Values and My place in the World. These classes form the basis of the Tu Tane programme and along with the ceremonies raise the issues that underpin a transition into manhood for a boy of today.

The units are held together by seven ceremonies, which symbolise the stages of growing into manhood. The ceremonies are...

My Mountain -Tane Tuturi (boys climb two local maunga and begin the journey by letting go of boyhood).

The Tree Ceremony -Tane Pepeke (boys are given a pohutukawa tree to nurture, a symbol of their class).

Sharing Tu Tane - Tane Uetika (boys must bring a male mentor to school so we can share the programme).

The Challenges – Tane Ueha (physical, community service, self improvement- these tie into the values).

The Solo Camp – Tane-nui-a-Rangi (The big challenge takes place at the camp at Mahanga. Boys camp solo and reflect overnight on the ridgeline behind the Te Ao Marama, having first constructed their own shelter)

The Fire - Tane Te Waiora (Also at camp, each class builds a camp fire and shares their experiences, challenges, weaknesses and intentions)

Tree Planting Ceremony – Tu Tane (The trees are planted in the earth and will grow with the manhood of the class) .



February 2011

Te Kotahitanga, “working together as one”.

Improving the Educational achievement of Maori students in Mainstream Education

Gisborne Boys' High School is excited to be participating in Te Kotahitanga, a research and professional development project of teachers within our school, aimed at raising the achievement levels of students in mainstream secondary education, particularly that of Maori students. The project, in partnership with the Ministry of Education and directed by Professor Russell Bishop, at the University of Waikato is entitled Te Kotahitanga, “working together as one”.

The main focus of Te Kotahitanga is on the professional development of teachers within our school. At Gisborne Boys' High School we have asked teachers to volunteer to be part of Te Kotahitanga and have inducted teachers in two cohorts over the last two years. The first cohort started in 2010 with 27 and has increased in 2011 to 51 volunteer teachers, which represents nearly 90% of our full time teaching staff. We have a commitment to providing the best possible learning environments for all of our students and this project facilitates this aim.

Te Kotahitanga at Gisborne Boys' High School is facilitated by a team of staff from within the school. The team which includes the Principal – Greg Mackle is lead by Christine Swann who is the Lead Facilitator and supported by Fraser Grout (HOD Science/School Timetabler); Maria Jefferson (HOD Social Science) and Rosie Cairns (Literacy). The core business of what we do in Te Kotahitanga is made up of four main components;

- Firstly, an observation of the teacher in their classroom by one of the facilitators;
- A one hour feedback session usually during school time between the facilitator and the teacher observed. In this session an individual goal is set for the term with the teacher;
- A one hour Co-Construction meeting. This meeting is facilitated by two of the facilitation team and is made up of teachers who have a common group of students between them. This group is cross-curricular and a group goal is set at the end of the meeting. These meetings are being held after school in conjunction with the schools professional learning cycle;
- The final component is shadow coaching. There are two hours set aside each term for one of the facilitation team to work alongside our volunteer teachers to support them in achieving either their individual or group goal. There is an opportunity for teachers to reflect on their goals each term at Co-Construction meetings.

As part of our involvement in Te Kotahitanga Maori students are observed in their classroom setting. It is important to note that **all** students are **anonymous** in the project and will by no means be individually named.

The data collected through our observations will be used by the research and professional development team from the University of Waikato for research purposes. The majority of the research data will be presented in aggregate form to illustrate trends, patterns and themes in teacher practice. In any event, research data will be reported anonymously. Individual students and teachers will **not** be identified.

The results of this research and professional development project will be reported to the Ministry of Education. It may be used in professional development workshops, may be placed on the University of Waikato MERI website and may be published as a thesis, conference presentation, journal article, book or other scholarly publications

Parents are welcome to contact the Lead Facilitator directly if they have any concerns about the involvement of our Maori students in Te Kotahitanga. The current process is to select a group of students common to a group of staff, so that Co-Construction meetings have more meaning and purpose.

Te Kotahitanga has been working with teachers in 33 other schools since 2003. Gisborne Boys' High School has joined 17 other schools from Kaitaia down to Hastings in what is called phase 5 of the project. We also join with three other super 8 Boys' Schools participating in Te Kotahitanga, namely; Napier Boys' High School; Hastings Boys' High School and Rotorua Boys' High School. In total more than 42,000 students across the 50 schools are involved in the project, 20,000 of which are Maori.

The Te Kotahitanga project has already had significant outcomes for students both Maori and non Maori within the original cohort of 33 schools. By participating in the project it provides our school with the opportunity to experience the same successes as experienced by other schools for our students.

